

Step 3 - Employer and Independent Contractor - Qualification

Please Contact your EXITO Industry Training Advisor, who can inform and advise you on the qualifications that are available for your industry:

Industry	EXITO Industry Training Advisor, Contact Details	
Petrochemical, Energy & Chemical Plant and Drilling	Maria Grant Tel. 06 968 5605	maria@exito.org.nz Mobile 0275 540 025
Resource Recovery	Graham Burt Tel. 03 964 4712	graham@exito.org.nz Mobile 027 247 7270
Gas	David Johnson Tel. 06 968 6603	david@exito.org.nz Mobile 0275 204443
Extractive (North Island)	Mary Wilson Tel. 06 968 6601	mary@exito.org.nz Mobile 0275 540 559
Extractive (South Island) Protective Coatings	Susi Batterbury Tel. 03 964 4715	susi@exito.org.nz Mobile 027 228 9461
	Marius Oosthuizen Tel. 03 768 6980	marius@exito.org.nz Mobile 027 264 4477

Please write below the qualification you wish to achieve:

<input type="checkbox"/>	National Certificate in	<input type="checkbox"/>	National Diploma in	<input type="checkbox"/>	National Degree in
Title including strand					Level

Terms of Agreement

The Employer And The Employee Agree As Follows:

- 1 The training will commence from the date of this agreement and will be for at least twelve months.
- 2 Training Commencement and Completion
 - The training specified in this Agreement will commence upon EXITO receiving this form completed. The start date will be as per the Training Agreement Acknowledgment that EXITO will forward to the Employee.
 - The initial term of this agreement will be no less than 12 months.
- 3 The Employer will provide training to the Trainee in accordance with the specific requirements of the designated training programme.
- 4 I, as the trainee:
 - Commit to meeting the requirements of my selected training programme. If it is not achieved EXITO may terminate this Training Agreement.
 - Have read the training plan(s) of the qualification(s) I have enrolled into.
 - Shall undertake the training and learn the skills and knowledge of the industry as set down in the requirements of the designated training programme.
 - Authorise EXITO to exchange information related to my training with NZQA, the Tertiary Education Commission, my Training Provider, my employer and my assessor in accordance with the Privacy Act, including results of any pre or post training assessment undertaken for Literacy and Numeracy.
 - Declare that the particulars given are correct and I hereby apply to be registered as a Trainee for the Unit Standards towards the designated national qualification.

Privacy Act

I authorise EXITO staff and their agents to collect and hold information relevant to this Training Agreement and distribute such information as is necessary to facilitate the management of my industry training, (providing it is done in accordance with the Privacy Act 1993), to any Teaching Institution, Industry Training Organisation, NZQA, MOE and TEC. If the employer meets the training costs, the employee authorises EXITO to exchange information with the employer, including results of training and any further relevant information. I agree to advise EXITO if my personal information is incorrect or changes and I understand that EXITO will hold my information securely and that I may have access to it at any time.

Step 4 – Signatures: Independent Contractor and Principal Contractor/EXITO Industry Training Advisor

- If the trainee is self employed and is contracted in the main to a single company, that company is required to fill in the form entitled "Principal Contractor Declaration" below.
- If the trainee is a shareholder in the company he/she works for, a fellow shareholder must sign the "Employer" section on page 1.
- If the trainee is self-employed, is the sole owner of the company, and does not contract to any single company, recognition of this agreement by EXITO is subject to an EXITO representative signing off, and subject to acceptance by the Tertiary Education Commission.

Principal Contractor Declaration:

I, on behalf of (Trust, Partnership or Company Name) _____
 am signing this EXITO Training Agreement to train the following person toward completion of the selected
 Qualification (Trainee Name) _____

In doing so, I declare that:

1.	The training is linked to employment and the on-job training is recorded in a record book.
2.	The trainee has contracted his/her services to the principal contractor under a contract for service and/or is subject to withholding tax.
3.	EXITO will be notified immediately when the training agreement is terminated.

Principal Contractor:	I agree to the terms and conditions on page 2 of this document and confirm all steps have been taken to ensure the trainee understands his/her training obligations:	
Name:	Signature*:	Date:
Independent Contractor:	I agree to the terms and conditions detailed on page 2 of this document:	
Name:	Signature*:	Date:
EXITO*	EXITO confirms that an EXITO representative has read, understood and agreed to the associated TEC terms and conditions related to this programme.	
Name:	Signature*:	Date:

Thank you and all the best with achieving your industry qualification

*Forms will not be accepted unless signed by hand.

Step 5 – Principal Contractor: Check all Steps are completed. Return form & fee/invoice details to EXITO

EXITO Office use only	ANZSIC Code: _____	MOE Code: _____
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